



Pre-assignment Tips From Clinical Director Susan Abbott

Welcome to TaleMed! We're excited that you joined our family and are ready to start your first assignment. As a team, the entire TaleMed staff is here to help. And as your clinical director, I'm here to help you with any clinical questions.

As another resource, I've prepared a few useful tips to remember as you start your travel healthcare position.

Your First Step

We want to do everything we can to keep the doors of communication open with your hospital staff. Please email me your Unit Manager's name and phone number and let me know of any specific requests regarding communication.

Other Helpful Hints

- Orientation – If during your first or second day, you feel you need more orientation time with the unit or the EMR system, please let me know. I'm happy to talk with your unit manager.
- Be a team player with the hourly employees – It's common to feel a little out of place when beginning a new assignment. Give it some time. Most travelers tell me they feel better after a couple of weeks.
- Professionalism – Always remember to be professional and courteous.
- Sick time – Follow the protocol of your specific unit, which will be outlined during your upcoming orientation.
- Cell phones – Only use your cell phone during lunch or breaks while away from the unit. Give family members your unit phone number if they need to reach you.
- Avoid breach of contract – Always pre-arrange time off requests are always pre-arranged. Your contract, as stated, should be followed through to completion.

It's our hope that we provide you with some of the best assignments in the US, so you'll continue to travel with us. You can also [refer other healthcare professionals](#) to our team and earn bonuses.

I am just a phone call or email away. I look forward to working with you during this assignment and many more!

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